

3-9-2011

# Meeting Minutes

WKU Council of Academic Deans

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**Council of Academic Deans  
Academic Affairs Conference Room  
Wednesday, March 9, 2011  
1:30 – 3:00 p.m.**

**Members Present:** Mike Binder, Dennis George, Craig Cobane, Gordon Emslie, Robert Reber, Richard Bowker, and John Bonaguro.

**Guests Present:** Tuesdi Helbig, Doug McElroy, Mike Dale, Teresa Jackson, Matt Bogard, Retta Poe for Sam Evans, Beth Laves, Sylvia Gaiko, Andy Ernest for Blaine Ferrell, and Larry Snyder for David Lee.

**I. Approval of February 23, 2011 Minutes**

Dr. Snyder made a motion, seconded by Dr. Bowker, to approve the minutes from the February 23, 2011 CAD meeting. The minutes were approved without objection.

**II. Information Items:**

**A. Senate Bill 130**

Dr. Emslie indicated the Senate Bill 130 passed both the Senate and the House and is on the Governor's desk to be signed. This Bill allows comprehensive universities to award up to three professional doctorate degrees. Accordingly, WKU will be moving forward with a Doctor of Physical Therapy program, with the goal of admitting the first cohort of students in Fall 2012. This will be a self-sustaining program. We will endeavor to place a request for a new degree type on the BOR agenda at its April 29 meeting.

**III. Follow-Up Items:**

**A. Status of Policies**

Dr. Emslie reported on the status of several policies. Twenty three policies have been endorsed by the University Senate; others are being considered for revision. These policies will be placed on the official policies web site after the web becomes "unfrozen."

**B. Deans Summer Retreat**

The CAD Retreat will be held at the Hot Rods Stadium on July 20, 2011. A major agenda item will be retention. Dr. Emslie discussed retention efforts and presented brief results of a study by Institutional Research on Predicted Retention of Students which, based on Fall semester data, successfully predicts freshman-sophomore student non-retention approximately 80% of the time.

Dr. Emslie asked the deans to share the results of this model with department heads and to think about what intervention efforts should be applied once provided with the names of students that are in the “at-risk” category.

#### **C. SACS Fifth-Year Review**

Dr. Sylvia Gaiko announced the SACS report is almost completed. Dr. Emslie will discuss the report with President Ransdell before it is mailed on March 21. The report is due on March 25<sup>th</sup>.

### **IV. Discussion/Action Items:**

#### **A. Upper-Level Course Requirements**

Dr. Emslie discussed upper-level course requirements and the current status of waivers from the current 42-hour requirement. The Undergraduate Curriculum Committee has scheduled a campus forum on March 22 at 3:00 p.m. to discuss a possible revision to the current upper level course requirement.

Dr. Emslie asked the deans to encourage faculty to attend the forum or submit opinions to the UCC.

#### **B. Faculty Workload Distribution Policy (1.1900, 2.1900)**

Dr. Emslie presented the draft Faculty Workload Distribution Policy. This is a joint policy with the Academic Affairs Division and the Research Division. Dr. Emslie asked the deans to share with policy with units in each college and bring comments to a future CAD meeting. Dr. Emslie will also forward this policy to University Senate.

#### **C. General Education Requirements**

Dr. Gaiko discussed the proposed General Education Transfer Policy and Implementation Guidelines. Effective Fall 2012, universities will be required to accept transfer credits that meet certain outcomes assessments, as determined by the university that awarded the credit.

After discussion, Dr. Emslie asked the deans to speak to this policy through Dr. Gaiko, who must respond to CPE by Friday, March 18<sup>th</sup>.

**V. Other**

**A. Future CAD meeting dates**

Dr. Emslie discussed date changes for CAD meetings in the next month as follows:

March 23, April 20 – CAD will meet

March 30, April 6, 13 - CAD will not meet (BOR Committee/Dr. Emslie out of town)

Respectfully submitted,

Teresa Jackson

Approved/Not Approved

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A. Gordon Emslie, Provost

Date